



READ CAREFULLY BEFORE BEGINNING

Please answer each of the following questions to the best of your abilities. If you are not completely truthful, we will have no way of evaluating your qualifications and comparing them to our employment standards. Any intentional falsification or misrepresentation of information may be grounds for denial of employment or termination of subsequent employment. This application is **not** an employment contract. *If there are any questions you do not wish to answer, simply write "REFUSE" by the question.*

***NOTICE* In the event you are offered employment, you will be asked to take a medical drug screening test. Riverview E-Verifies all new hires.**

Name: _____
Last First Middle

Address: _____
Address City State Zip

Home phone: (____) _____ - _____ **Cell phone:** (____) _____ - _____

Email: _____ **Best Time to Contact:** _____

- a. For what position are you applying? _____
- b. How did you learn of this position? Newspaper Ad Online Ad Radio Ad Walk-in Riverview Website
 Other (please list) _____ Referred by _____
- c. Are you seeking a Full-time or a Part-time position? **AND** Permanent or Temporary position?
- d. Have you ever been employed by Riverview before? Yes No
- e. Are you currently employed? Yes No
- f. If offered a position, when would you be able to start? _____
- g. Do you have a reliable method of transportation to work? Yes No
- h. If you are applying for a job that requires driving, do you have a valid driver's license? Yes No
- i. Are you legally allowed to reside and work in the United States? We E-Verify. Yes No
- j. Last year of school completed: HS 9 10 11 12 College 13 14 15 16 Post-graduate? Yes No
HS Diploma or GED? Yes No Name of High School: _____
College Degree? Yes No Name of College: _____
Type of Degree: _____ Major: _____
Additional comments to questions "a – j" above: _____

Please mail completed applications to:

Riverview LLP Fax: (320) 392-5319
26406 470th Ave. or
Morris, MN 56267 Email: jobs@riverviewllp.com
Office: (320) 392-5609

**Please complete both sides
of this application.**

I hereby certify that I have answered all questions truthfully, to the best of my knowledge.

SIGNATURE: _____

DATE: _____

****Note:** This application will be active for 1 year

Employment with Riverview is "at will," meaning it is at the mutual consent of the company and the employee, and either party may terminate that relationship, at any time, with or without cause, consistent with law.

List the last five jobs you have held, both full- and part-time employment. Start with your most recent job first and then work back.

1. **Company Name and Address:** _____
Name & Telephone Number of Supervisor: _____
Responsibilities: _____
How will your Supervisor rate *your performance* on a scale of 1-10? _____ Why? _____

Dates: _____ Pay: _____ Reason for leaving: _____
2. **Company Name and Address:** _____
Name & Telephone Number of Supervisor: _____
Responsibilities: _____
How will your Supervisor rate *your performance* on a scale of 1-10? _____ Why? _____

Dates: _____ Pay: _____ Reason for leaving: _____
3. **Company Name and Address:** _____
Name & Telephone Number of Supervisor: _____
Responsibilities: _____
How will your Supervisor rate *your performance* on a scale of 1-10? _____ Why? _____

Dates: _____ Pay: _____ Reason for leaving: _____
4. **Company Name and Address:** _____
Name & Telephone Number of Supervisor: _____
Responsibilities: _____
How will your Supervisor rate *your performance* on a scale of 1-10? _____ Why? _____

Dates: _____ Pay: _____ Reason for leaving: _____
5. **Company Name and Address:** _____
Name & Telephone Number of Supervisor: _____
Responsibilities: _____
How will your Supervisor rate *your performance* on a scale of 1-10? _____ Why? _____

Dates: _____ Pay: _____ Reason for leaving: _____

What are your career goals?

1. _____
2. _____
3. _____

What are you really good at professionally?

1. _____
2. _____
3. _____

What are you not good at or not interested in doing professionally?

1. _____
2. _____
3. _____